**GK Invitation Guidelines**

*Everybody in the GK can invite guests to speak in the GK colloquium. The guests can be post-docs or professors, but also PhD students.*

**Guidelines for the question hour**

Participants of the question hour are PhD students from all the different fields in the GK, pure topics as well as applied ones. The question hour should be understandable for the PhD students in all of these areas.

- The talk should be accessible to audience with knowledge at an undergraduate level.
- The question hour should introduce the notions which are necessary to understand the talk in a way such that all the PhD students in the GK are able to follow.
- No professors will be present at the question hour.
- The question hour is not a pure question time; rather, the speaker is expected to give some input (such as the relevant notions of their field or their talk) to generate questions.
- The goal of the question hour is to lead up to the topic of the talk.

**Guidelines for the GK colloquium talk**

- The GK colloquium talk should be comprehensible to the whole faculty.
- The speaker should try to give an overview to the field rather than presenting special results.
- In particular, a GK talk is not a usual talk like those in working group seminars.
- The people who attended the question hour should be able to understand the important portions of the talk.

**Guidelines for the host**

- The host should brief the guest about our guidelines.
- The host should discuss with the guest before the talk about the content. If necessary, the guest should modify the talk.
- For a more specialised topic, the host should recommend the guest to give a talk in a working group seminar.
- The host should announce the talk to the faculty (via math.mit@mailman.uni-regensburg.de).
- A dinner ("Nachsitzung") with the guest is always welcome and should be announced prior to the talk.